



# Home Resources for Students & Parents

## PURPOSE

- student and parent resources to support learning and achievement
- resources for becoming involved in your child's education
- links to these resources are available through the TVDSB Virtual Library Learning Commons (VLLC) site



WWW.TVDSB.CA/VLLC

2020-2021 EDITION

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## STUDENTS

*Tools to support learning and achievement. Your GOTVDSB.CA account is your ticket in!*

Google Suite and Microsoft Office 365 are each a collection of application tools for creating a variety of document formats, available to all TVDSB students.



GSuite for Education is available anywhere when signed in to a GOTVDSB.CA account via a Web browser. This is where to access Google **Classroom**. Chrome is recommended.



Office 365 Education is a home computer installation for macOS and Windows. Note that Publisher and Access are not available for macOS. To access/install O365, visit <https://www.microsoft.com/en-ca/education/products/office>, enter your GOTVDSB.CA username and password and follow the instructions to access the installation options.



Education and career planning. Use your GOTVDSB.CA username and password.



Online classroom platform. Use your GOTVDSB.CA username and password.

## PARENTS

*Parent resources to help your child's achievement, and to get involved.*



Critical Media Literacy  
*Tips to better understand media.*



Digital Citizenship  
*Responsible & safe digital use.*



Education.com  
*Reading activities K-12.*



JumpStart  
*Reading activities for kids.*



London Child & Youth Network  
*Increase and improve outcomes for children, youth, and families.*



TVDSB Parent Involvement Committee (TVPIC)  
*Get involved in your child's education.*



TVDSB Parent Portal  
*Access your child's progress.*



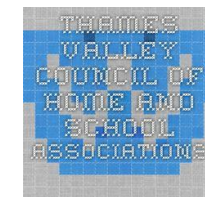
Reading Rockets  
*Reading activities for K-6.*



TVDSB Safe Schools  
*Learning in a safe, caring, and positive learning environment.*



TVDSB Social Media Channels  
*Stay informed & connected.*



Thames Valley Council of Home and School Associations  
*Get involved in your child's education.*



TVOKids  
*Reading, math, homework help.*



Wired Safety  
*Internet safety resources.*

## EVERYONE



London Public Library  
*With a [Library Card](#), access services such as reserving books, ebooks, newspapers, magazines, films & research databases.*

**Learn @ Home**

## RESERVING A BOOK @ HOME

<https://tvdsb.insignails.com/>

- Insignia is the Library catalogue
- Log in using your **GOTVDSB.CA** credentials
- Select your school Library Learning Commons
- Search or browse the collection
- click the RESERVE button to place a hold on your selection(s), then wait for the Teacher-Librarian to contact you or your teacher for delivery or pickup
- you can access the Virtual Library Learning Commons from here by clicking the VLLC icon

## VIRTUAL LIBRARY LEARNING COMMONS (VLLC)

The VLLC offers resources to support students, parents and educators on topics such as the inquiry and learning process, Internet safety and more.

All the TVDSB research sites are accessible from the Research tab on the VLLC site.

[www.tvdsb.ca/vllc](http://www.tvdsb.ca/vllc)



- select **Elementary** or **Secondary**
- find all database username and passwords under the Password tab; to log in use:
  - Elementary: **welcomevllc**
  - Secondary: **welcomevllcs**

*The databases provided within the VLLC are for the use of TVDSB students and staff only.*

*Do not post or share on a public Web site or messaging system.*

## >> ELEMENTARY << LIBRARY LEARNING COMMONS PROTOCOLS DURING COVID-19

### Circulation of Materials

#### Checkout of items

- Teacher-Librarians will pull books for students and place them in an area (e.g. designated table) for students to pick up and take to checkout or students can place holds through Insignia for Teacher-Librarians to pull
- Designated staff will check out books in Insignia to students at the circulation desk while maintaining physical distance
- Materials that are signed out by teacher for classroom use are to be used by one student and then set aside for 36 hours

#### Return of items

- Returned materials need to be collected with minimal contact (e.g. collect on carts, in cardboard boxes, bins)
- Items should be dated and held for a 36 hour quarantine period\*
- Once the 36 hour period has passed items should be checked in in Insignia and either re-shelved or put back into bins/area for circulation
- Limit contamination risks with only one person doing the returns process, rather than multiple people

\* Adjustments may be made as more information from Public Health research becomes available over time.

## >> SECONDARY << LIBRARY LEARNING COMMONS PROTOCOLS DURING COVID-19

### Circulation of Materials

#### Checkout of items

- Students will place holds in Insignia for books or Teacher-Librarians will pull books of interest for students based on conversations with classroom teachers and/or students
- Teacher-Librarians will check out item(s) to student in Insignia
- Item will be placed in designated pick up area (e.g. shelf, book cart) with student's name so student can pick up item with no physical contact
- Teacher-Librarians will notify student item is available to be picked up

#### Return of items

- Returned materials need to be collected with minimal contact (e.g. collect on carts, in cardboard boxes, bins)
- Items should be dated and held for a 36 hour quarantine period\*
- Once the 36 hour period has passed items should be checked in in Insignia and either re-shelved or put back into bins/area for circulation
- Limit contamination risks with only one person doing the returns process, rather than multiple people

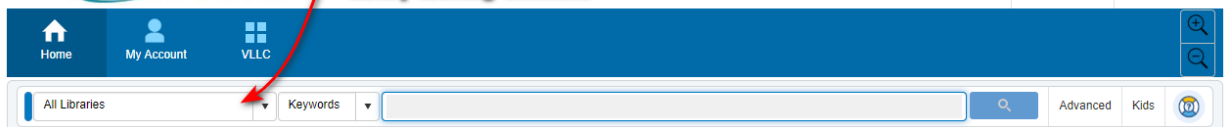
\* Adjustments may be made as more information from Public Health research becomes available over time.



Choose your school  
Library Learning Commons

Log in to  
reserve book(s)

EN Login



<https://tvdsb.insignails.com/>